



DEPARTMENT OF THE AIR FORCE HEADQUARTERS AIR MOBILITY COMMAND

24 September 2020

MEMORANDUM FOR ALL HQ AMC PERSONNEL

FROM: HQ AMC/CC
402 Scott Drive, Suite 3EC
Scott AFB, IL 62225-5310

SUBJECT: Air Mobility Command Respectful Workplace Memorandum

1. The essence of a professional and respectful climate is founded on the Air Force Core Values “Integrity First, Service Before Self, and Excellence in All We Do.” Every AMC Airmen should exemplify these principles as we execute our mission in an environment which fosters and supports our diversity. All members of our team; military, civilian and contractor, must feel valued and be provided the opportunity to excel as professionals.
2. We must promote an environment free of offensive remarks, materials, and behaviors. Prevention is the best tool to ensure unlawful discrimination and harassment of any kind do not occur in the workplace or in our communities. Each and every Airman in our organization is responsible for fostering a climate of inclusion within their organizations that supports diversity, is free from harassment, and does not tolerate retaliation for reporting harassment allegations
3. Leaders are expected to work closely with installation helping agencies, to ensure all Airmen are educated and trained to identify, report and remove barriers, as well as encourage Airmen to seek out the support they need.
3. My top priority is caring for Airmen at all levels; we have an inherent responsibility to ensure every Airman and their families are treated with dignity and respect—optimizing performance and increasing resilience, agility, unit cohesion, and readiness. The Air Mobility Command team demands personal accountability to strengthen our culture of excellence, which our nation expects of us.
4. Please direct any questions related to this memorandum to our headquarters point of contact, Mr. Frank Jones, HQ AMC/A1Z, DSN: 779-7890, frank.jones.8@us.af.mil.

JACQUELINE D. VAN OVOST
General, USAF
Commander

cc:
18 AF/CC
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